

**TOWN OF CHOCOWINITY**  
**APPLICATION FOR ZONING CLEARANCE AND/OR CERTIFICATE OF COMPLIANCE**

Please fill in completely before presenting for approval. All information must be accurate and legible.  
 If you make an error be sure to correct it on all sheets. This will be a permanent record. BE NEAT AND BE ACCURATE.

**THIS BECOMES A PERMIT UPON APPROVAL AND PAYMENT OF FEE.**

<b>ZONING ADMINISTRATION</b>		<b>DO NOT WRITE IN THIS BLOCK</b>		CERT. OF COMPLIANCE APPLICATION AND/OR ZONING CLEARANCE PERMIT NO.	
FILE/ACCOUNT NO.		APPVL. DATE		FEE	
CODE		RESIDENTIAL \$50	COMMERCIAL \$75		
TAX INDEX / PARCEL ID / PIN NUMBER <b>*(REQUIRED)</b>		ZONING		PLANS ATTACHED? Y / N (circle one)	
OWNERSHIP 1 <input type="checkbox"/> PRIVATE 2 <input type="checkbox"/> PUBLIC 3 <input type="checkbox"/> OTHER			FLOOD PLAIN? Y / N (Zone C, Min. Flood)		
Is application for Manufactured Home Y / N (circle one) If YES, state year built _____ and attach copy of title.			If yes, a map or an elevation certificate, signed and sealed by a Professional Engineer or Land Surveyor, showing the proposed finished floor elevation above the 100 year flood level, must accompany the application		
<b>City Limits</b>		<b>Inside</b>		<b>Outside</b>	
NUMBER	STREET	IS PROPERTY LOCATED IN A FIRE DISTRICT? Y / N (circle one)			
				LOT:	
				BL:	
<b>LOT/PROPERTY:</b> DRAW PLAN ACCURATELY, FROM SURVEY IF POSSIBLE. SHOW DIMENSIONS OF LOT AND LOCATE BUILDINGS BY DIMENSIONS FROM PROPERTY LINES. PROVIDE EXACT DIMENSIONS OF PROPOSED AND EXISTING BUILDING, SEWER, WATER, ELECTRICITY, STREETS, AND UTILITY CONNECTIONS. PROVIDE PARKING DETAIL (162 SQ. FT. MINIMUM PER SPACE)					
Plot Plan: <u>Attach copy.</u> Plan must set forth municipal easement(s) if any are to be affected by this application. <b>*(REQUIRED, i.e., Tax Map/Parcel Map (from Beaufort County Tax Assessor Office) with Parcel ID/PIN Number, Survey, Preliminary Plat, Etc.)</b> See Attached: _____ Dated: _____ Prepared by _____					
NAME OF SUBDIVISION (Phase Section )			LAND AREA		IF CORNER LOT CHECK HERE <input type="checkbox"/>
OWNER: _____			TEL. #: _____		
ADDRESS: _____					
CONTRACTOR: _____			TEL. #: _____		
ADDRESS: _____			N.C. LIC. # _____		
PURPOSE: _____			NO. ROOMS HABITABLE: _____		NO. OF STORIES _____
CONNECTED TO CITY OR PRIVATE SYSTEM	• ELECTRICITY? _____	PUBLIC / PRIVATE (circle one)		Construction to be on:	
	• WATER? _____	PUBLIC / PRIVATE (circle one)		slab, basement, block, brick	
	• SEWER? _____	PUBLIC / PRIVATE (circle one)			
Health Department Permit # __	• SEPTIC? _____	PUBLIC / PRIVATE (circle one)		(circle one)	
<b>SPECIFIC ZONING REQUIREMENTS</b>					
<b>LOT DIMENSIONS</b>	<b>REQUIRED</b>	<b>ACTUAL</b>	<b>PARKING SPACES</b>	<b>MIN</b>	<b>ACTUAL</b>
LOT SIZE	_____	_____	# SPACES	_____	_____
LOT WIDTH (Meas. @ Setback)	_____	_____	# STANDARD	_____	_____
<b>SETBACKS:</b>			# HANDICAPPED	_____	_____
FRONT YARD	_____	_____	SIGNS <i>If not specifically included herein, they are excluded.</i>		
REAR YARD	_____	_____	GROUND	_____	_____
RIGHT YARD	_____	_____	FLUSH MOUNTED	_____	_____
LEFT YARD	_____	_____	FREESTANDING	_____	_____
<b>BUILDING HEIGHT</b>	_____	_____			
<b>% OF LOT COVERAGE</b>	_____	_____			
DWELLING UNITS	• EXISTING _____	FLOOR AREA HEATED		NO. BATHS: _____	
	• ADDED _____	FLOOR AREA UNHEATED: _____		NO. KITCHENS: _____	
THE UNDERSIGNED HEREBY MAKES APPLICATION TO ( <input type="checkbox"/> BUILD <input type="checkbox"/> REPAIR <input type="checkbox"/> REMODEL <input type="checkbox"/> EXTEND <input type="checkbox"/> MOVE <input type="checkbox"/> DEMOLISH <input type="checkbox"/> OCCUPY <input type="checkbox"/> OTHER _____ )					
A BUILDING OR STRUCTURE AT THE LOCATION SHOWN, IN ACCORDANCE WITH APPROVED PLANS (IF ANY) AND AGREES TO OCCUPY/USE THE PREMISES ONLY IN ACCORDANCE WITH A VALID SIGNED CERTIFICATE OF OCCUPANCY, ISSUED PURSUANT TO A TOWN OF CHOCOWINITY CERTIFICATE OF COMPLIANCE.					
REMARKS:				<b>APPROVAL</b>	
SIGNATURE OF APPLICANT (AGENT)				DATE	
SIGNATURE OF OWNER				DATE	
SIGNATURE OF ZONING ADMIN. OFFICIAL FOR APPROVAL				DATE	
				<b>ZONING:</b>	
				<b>FEE: \$</b>	
				<b>DATE PAID:</b>	